

Governance and Ethics Committee Forward Plan February 2018 –February 2019

No.	Ref No	Item	Purpose	Lead Officer	Lead Member	Governance/Audit/Ethics
5 February 2018						
1.	C3260	Amendments to the Constitution – Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	Sarah Clarke	Corporate Services	Governance
2.	GE3258	Internal Audit – Interim Report 2017-18	To update the Committee on the outcome of internal audit work.	Ian Priestley	Corporate Services	Audit
3.	GE3370	Risk Management - Review for Governance and Ethics Committee	At the meeting of the G&E Committee on the 23rd November 2015 Councillor James Cole, commenting on a report outlining the Council's risk management approach, raised some reservations about the approach taken by the Council. The committee asked Councillor James Cole to review the Council's approach to risk management and report back to the committee in due course. This report outlines the results of that review and makes a number of recommendations for improving the Council's risk management arrangements.	James Cole	Corporate Services	Audit
4.		Response to Consultation	To hold a discussion on how the Council responds to consultations and how the responses are fed back	All	Corporate Services	Governance

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			to Members.			
23 April 2018						
5.	C3323	Monitoring Officer's Annual Report to the Governance and Ethics Committee –2017/18 Year End	To provide an update on local and national issues relating to ethical standards and to bring to the attention of the Committee any complaints or other problems within West Berkshire.	Sarah Clarke	Chairman of Governance and Ethics	Ethics
6.	GE3324	Internal Audit Plan 2018/19	To outline the proposed internal audit work programme for the next three years	Ian Priestley	Corporate Services	Audit
7.	GE3325	External Audit Plan 2018-19	To provide Members with a copy of the External Audit Plan for 2018-19.	Ian Priestley	Corporate Services	Audit
8.	GE3270	Outcome of the External Review of Internal Audit	To provide members with the results of the external review of internal audit and seek comments on any proposed actions.	Ian Priestley	Corporate Services	Audit
18 June 2018						
9.		TBC – any items requiring G&E approval at the July Council meeting will need to come to this meeting				
23 July 2018						
10.	GE3327	West Berkshire Council Financial Statements 2017/18 including external auditor's Opinion.	To provide Members with the final copy of the Council's Financial Statements	Andy Walker	Finance, Transformation and Economic Development (Cllr Anthony Chadley)	Audit

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11.	GE3330	Internal Audit Annual Report 2017/18	To provide an opinion on the effectiveness of the Council's internal control framework	Ian Priestley	Corporate Services (Cllr Keith Chopping)	Audit
12.	GE3331	Annual Governance Statement	To allow the committee to review the Annual Governance Statement before it is signed by the Leader and Chief Executive	Ian Priestley	Corporate Services (Cllr Keith Chopping)	Governance
26 November 2018						
13.	GE3360	Financial Statements 2017/18 - Annual Audit Letter	To provide Members with the Final Annual Audit Letter 2017/18 from external auditor. The audit letter summarises the outcome from their audit work at West Berkshire Council in relation to the 2017/18 audit year.	Lesley Flannigan	Finance, Transformation and Economic Development (Cllr Anthony Chadley)	Audit
14.	GE3326	Review of the Revised Scrutiny Arrangements'	To consider the effectiveness of the revised scrutiny arrangements.	Andy Day	Chairman of Governance and Ethics (Cllr James Cole)	Governance
04 February 2019						
15.	C3405	Amendments to the Constitution – Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	Sarah Clarke	Corporate Services	Governance
16.	GE3406	Internal Audit – Interim Report 2018-19	To update the Committee on the outcome of internal audit work.	Chief Internal Auditor	Corporate Services	Audit

